**ARULMOZHISELVI RAJASEKAR**

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**Professional Summary**

An accomplished and result driven professional with more than **5** years of experiencein areas of Data analytics and Testing. Having excellent organizational, interpersonal and communication skills.

**Academic Qualification**

* Master of Computer Science and Engineering (M.E), Annamalai University, India
* Bachelor of Information and Technology (B.Tech), University of Madras, India

**Technical Exposure**

* Programming/Script Languages C, C++, Angular JS,python
* Data Base & Scripts Z/Os DB2 11, SQL
* Others Rally, JIRA, PEGA

**Certifications & Professional Membership**

* SMAC - Scrum Master Accredited Certification™
* Certified PEGA SYSTEM ARCHIECT 8.0V

## Career History

**Employer : INFOSYS BPM**

**Role : Process Associate**

**Time Period : Sep 2023 – April 2025**

**Roles and Responsibilities:**

* Performs processes to resolve the eligibility exceptions within the required State/Regulatory timeframes Ensure accurate and timely submission of credentialing and enrollment applications with health plans.
* Process COB eligibility through proper application to ensure accurate information is represented in company enrollment system
* Assists with the support of the newborn enrollment functions, to include call center, claims, and encounter requests for verification.
* Prioritizes daily, weekly and monthly job tasks to support regulatory requirements and service level agreements.
* Provides knowledgeable responses to internal and external inquiries regarding eligibility, ID cards, selection of primary, care provider, and state enrollment transactions.

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**Employer : Compunnel, Inc.**

**Role : Enrollment Specialist**

**Time Period : Sep 2021 – Aug 2023**

**Roles and Responsibilities:**

* Maintain knowledge of requirements for credentialing providers with contracted health plans.
* Ensure accurate and timely submission of credentialing and enrollment applications with health plans.
* Performs Processes that are related to solve the eligibility exceptions within the required time lines. In addition, ability to resolve enrollment errors, ID card generation errors, PCP assignments and 834 enrollment files to vendor or some 3rd parties.
* Can work on claims queue to ensure timely and accurate processing of claims pended due to enrollment.
* Audit and update health plan directories for current and accurate agency and provider information.
* Generate and maintain weekly and monthly reports of credentialing and enrollment processes.
* Update credentialing and enrollment information in electronic health records software
* Responds to staff, provider inquiries and requests in a timely manner.
* Process provider credentialing / re-credentialing applications and perform credentialing verification.
* Compile and maintain current and accurate data for all providers.
* Set up and maintain provider information and documentation in credentialing databases.
* Stay current on relevant state and federal regulatory requirements.

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**Employer : Reqroute, Inc.**

**Role : Data Processor**

**Time Period : Dec 2017 – Dec 2018 & Sep 2020 – Feb 2021**

**Description**

Perform Analysis and interpretation of member enrollment data. Identify opportunities and recommend actions to improve the efficiency and accuracy of processes. Accesses company and client systems and software to research, update, correct and at times analyze customer information.

**Roles and Responsibilities:**

* Work on daily assigned case targets to validate and reconcile open enrollments and billing information leveraging Softheon and UMV applications.
* Analyze, validate and reconcile following attributes for a customer insurance policy – based on specified business rules.
* Review regular and periodic processing reports to ensure all transactions associated with enrollments and disenrollment are accepted.
* Work on complex queues to resolve and redirect errors and exceptions.
* Maintain data integrity of member enrollment records transmitted from each Marketplace.
* Oversee the data updates of rate impact changes for Marketplace membership.

## Work authorization Details

Work authorization : GC