# Jakob Flanagan

Wilmington, DE 19810 jakob.flanagan@yahoo.com +1 302 507 3965

To obtain a professional position that challenges me to utilize my skills, experience, and diligent work ethic to promote individual and company success, as well as opportunities for overall career growth.

Willing to relocate: Anywhere

Work Experience

# **Operator 2**

Jabil Healthcare-West Chester, PA January 2022 to Present

 $\cdot$  Working with 3D printing and coating operations in manufacturing Large Bone Graft Cages

- · Processes include: Sterilizing/Sterile Packaging/Coating Operations and more
- · Operating 3D printers and performing maintenance on machinery
- · Good documentation practices
- · Cleanroom qualified and experience with cleanrooms
- · Able to precisely measure chemicals and record data onto operations data sheet
- · Experience working with quality to investigate and solve problems
- · Always maintaining 5S order and cleanliness and following operational cleanroom procedures
- · Experience with performing preventative maintenance schedules and filling out documentation
- · Works with Quality for validation on machinery
- · Ability to plan production on a daily basis
- · Experience with running process test with engineering
- · Working with SAP and Neptune
- · Daily inventory control

# **Machine Operator 1**

Jabil Healthcare-West Chester, PA March 2021 to January 2022

- · Responsible for operating and observing automated manufacturing equipment during production
- · Primarily responsible for operating CNC machines / mills and lathes
- · Accurately operate and read measuring devices
- · Perform routine equipment set-up, operation, and adjustments
- · Maintain orderly work area by tubing fallout parts, and cleaning area and machines as needed
- · Fulfill manufacturing processes to ensure production of on time shipments of quality product
- · Ensure board loader and feeders are continually kept loaded with the correct parts, and prepared for
- next part run by loading feeders for next run before needed
- $\cdot$  Manually assemble a system using torque drivers and hardware
- $\cdot$  Monitor machine rejects to assure that parts are being sorted and ran daily
- · Locate necessary material from flow racks and bin locations, ensure production materials are available

- · Maintain physical inventory in designated area
- $\cdot$  Responsible for the correct reporting of time, production, and material usage
- · Produce consistent results
- · Functionally test a completed system according to work processes
- · Always comply with 5S order and cleanliness
- · Perform back flush operations
- · Collaborate with co-workers, supervisors, and managers to achieve productivity and production goals.
- $\cdot$  Complete documentation as required by the process and work instructions
- · Perform basic troubleshooting functions with minimum delay time
- · Responsible for training new employees

 $\cdot$  Using a computer, enter information relating to the production run including job information, measurements etc.

· Having to work with production planning to keep product on schedule

### **Material Handler**

Jabil Healthcare-West Chester, PA March 2020 to March 2021

 $\cdot$  Perform warehouse related activities involving the physical movement of material and system transactions and documentation when necessary

- · Use of SAP and Neptune daily
- · Daily Cycle counts

 $\cdot$  Coordinate and plan with coworkers to expedite material, tooling, and shipments for completion of required documentation, labelling, and storage

 $\cdot$  Ability to coordinate with production planners for scheduled production

· Ability to inspect perform counts on inventory

 $\cdot$  Responsible for the movement and documentation of material to the necessary manufacturing areas to support production

- · Initiate process to reconcile or return material to vendors to resolve any incorrect or damaged items
- · Ensure materials availability to support production per the Master Production

Schedule through MRP execution, on-time delivery, and coordination of materials movement through receiving to production

 $\cdot$  Monitor, track, and provide feedback on vendor and suppliers' performance on delivery, quality, and service.

- $\cdot$  Operate any material handling equipment as needed
- · Forklift certified
- · Properly dispose and document scrap components
- Proficient in manufacturing/inventory control software such as SAP and Neptune.

As well as Excel, Word, PowerPoint

· Adhere to all work instructions, Good Manufacturing Practices, and housekeeping procedures

 $\cdot$  Experience working in different departments of plant. For example, raw materials department, loading dock, shipping/receiving, clean rooms, tool crib and machine stations

- $\cdot$  Use of adjustable measuring instruments
- · Indent raw material using Pro Pen 3000
- $\cdot$  Operate cutoff saw
- $\cdot$  Responsible for chamfering raw material prior to distribution to the shop floor

#### **Warehouse Team Member**

Tastykake-Bethel, PA July 2018 to November 2019  $\cdot$  Receive and inspect all incoming shipments for damaged or unsanitary merchandise and reconciles or returns such items

- $\cdot$  Perform inventory of supplies on weekly basis
- · Arranges for intercompany shipment(s) of materials to other plants.
- · Loading/unloading delivery trucks
- · Sorting and stocking product

#### **Host/Greeter**

Bonefish Grill-Wilmington, DE July 2017 to September 2018

- · Greet customers upon arrival
- · Seat customers based on restaurant availability
- · Organize and maintain wait list as needed
- · Prep restaurant tables for next customer
- · Table break down and reset
- · Bus tables between customer seating
- · Stock host area and bus stations
- $\cdot$  Prepare restaurant for closing at end of shift

# Education

#### **Diploma in General Studies**

Concord Highschool - Wilmington, DE January 2012 to December 2016

# Skills

- · Excellent communication and interpersonal skills
- · Ability to work receptively and professionally with all levels or management and staff
- · Ability to adapt and thrive when working independently as well as group settings
- Successful when expected to perform in leadership positions, but also value opportunities to learn from others
- Problem solving
- Ability to plan and schedule daily production
- Advanced computer system knowledge
- Efficient in SAP and Neptune software, as well as Microsoft Office
- Organization
- Analyzing information
- Detail Oriented
- Excellent time management
- Machine maintenance as necessary
- Good Documentation Practices
- Dependable
- Respectful

- Fast Paced
- Legible
- clear
- thorough documentation

Certifications and Licenses

# Forklift Certification